

# FLOOR READY

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## ***Preticketing***

Burlington Stores has a partnership with FineLine Technologies Inc., who conveniently prints and supplies Burlington Stores price tickets for our vendors through its production facilities in Canada, Hong Kong, Shenzhen, China and their main office in Atlanta, GA.

Please check your purchase order to see if preticketing is required. Preticketed merchandise will move through our distribution process faster, and ultimately reach the stores sooner. Please note, Burlington Stores does not accept any vendor merchandise that is ticketed with non-FineLine tickets or merchandise ticketed for other retailers. Violations of this rule will result in expense offsets.

Tickets and standard shipment of the tickets are available at no cost to the vendor. We ask that the vendors attach tickets to their merchandise prior to shipment. Please note, vendor billing information will be requested upon setup, but you will not be billed. Should the vendor need additional or expedited tickets, they may be reordered at the vendor's expense by contacting FineLine directly.

Please note that ticket "seeding" (putting tickets in the box without attaching them), is an unacceptable practice and will result in an expense offset.

After the purchase order has been approved, ticket information will be transmitted to FineLine, and vendors will be notified via email when their tickets are available for order. It is important for vendors to check for any changes that may have been made to purchase orders prior to ordering tickets. Vendors can only order tickets for the entire purchase order, partial ticket orders are unavailable. Once ordered, tickets will ship within 48 hours.

To order FineLine generated tickets, please log into <https://www.finelineglobal.com/FastTrak>. If you do not have a login, please contact [support@finelinetech.com](mailto:support@finelinetech.com).

**Please refer to the Burlington Stores preticketing guides for ticket placement. These can be found on our web site at <http://www.burlingtoncoatfactory.com/Vendors> under the "Floor Ready" tab.**

For questions regarding ordering tickets, please contact:

**FineLine Technologies**

US Support: [support@finelinetech.com](mailto:support@finelinetech.com) 1-800-500-8687

HK Support: [support@finelinetech.com.hk](mailto:support@finelinetech.com.hk) 852-2156-9788

All other questions can be directed below:

**Burlington Stores**

Vendor Relations Department

[Vendor.Relations@burlingtonstores.com](mailto:Vendor.Relations@burlingtonstores.com)

609-387-7800 x73318



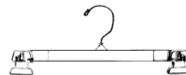





## Ticket Attachments

Vendors are responsible for supplying their own ticket attachments. Burlington Stores requests that vendors use the standard 2" clear swift tag or 5" clear loop lock when attaching price tickets to their merchandise.

## Hangers

- All goods must be shipped on a Burlington Stores approved hanger.
- It is acceptable to re-use quality hangers that meet Burlington Stores standards.
- Do not deface the hangers in any way such as affixing your logo or any other items.

**BURLINGTON STORES APPROVED HANGER CHART**

Department	Hanger Description	Color	VICS Model #	Hanger Style
Children and Youth tops, dresses Children and Youth coats and outerwear	12" Top Hanger	Black	498	
Ladies' and Men's tops, dresses Ladies' and Men's plus size tops	17" Top Hanger 19" Top Hanger	Black	484 479	
Children and Youth bottoms	10" Bottom Hanger	Black	6010	
Ladies' and Men's bottoms Ladies' and Men's plus size bottoms	12" Bottom Hanger 14" Bottom Hanger	Black	6012 6014	
Ladies' Intimate Apparel	Bra and panty Hanger	Clear	2403	
Infant and Toddler	10" Frame Hanger 12" Frame Hanger	White	951 959	
Men's outerwear and Ladies' coats Plus-size Ladies' coats and big & tall Men's outerwear	17" Hanger, 5.25" hook 19" Hanger, 5.25" hook	Black	3937 3969	
<b>Uniplast Model #'s</b>				
Men's Suits	19" Broad Shoulder Euro Suit	Black	611	

***\*If your merchandise type is not listed in the above chart, please use the hanger that best displays the garment.***

## ***Hanger Suppliers***

Burlington Stores has nominated preferred hanger suppliers, offering our vendors hangers at competitive prices. Please note, Burlington Stores does not require their vendors to use one of the preferred suppliers, but rather suggests these suppliers as an option.

Burlington Stores' preferred hanger suppliers include:

- **Capco Wai Shing, LLC (CWS):** <http://www.cwshanger.com> 212-268-1976
- **Uniplast Industries:** <http://www.uniplastindustries.com>

## ***Size-markers***

Currently, size-markers only apply to ladies' sportswear, ladies' coats, men's apparel, and men's outerwear. Burlington Stores' preferred size-marker supplier is Capco Wai Shing, LLC. (CWS): <http://www.cwshanger.com>.

- Please see CWS Hangers' T2 Size Ring order form for color and size correlation.
  - [Ladies' and Men's Size-Marker Order Form](#)
  - [Men's Suits Size-Marker Order Form](#)
- All completed order forms are to be emailed to [bcsc@cwshanger.com](mailto:bcsc@cwshanger.com)
- If the vendor chooses to use a different supplier, the vendor must send a sample of the size-marker to Burlington Stores' Vendor Relations department for approval. It must be the same color as outlined on the order form as well as be the same type of sizer. Approval will be determined upon receipt.

Samples are to be sent to:

*Burlington Stores  
Attn: Vendor Relations  
3<sup>rd</sup> floor- Room 309  
4287 Route 130 South  
Edgewater Park, NJ 08010*

## ***Scarf Rings***

Vendors shipping scarves are asked to display each individual scarf on a 3" clear plastic scarf ring.

Burlington Stores' suggested scarf ring supplier includes:

- **National Hanger Company (NAHANCO):** <http://www.nahanco.com/>